



Tallaght Hospital Board Meeting
Robert Graves Postgraduate Centre
Tallaght Hospital
21 November 2016
07:15-10:00

Present:

Non-Executive Members

Mr. Michael Scanlan, Chairman (MS)
 Mr. Andreas McConnell (AMcC)
 Mr. David Seaman (DAS)
 Ms. Anna Lee (AL)
 Mr. Liam Dowdall (LD)
 Prof. Patricia Barker (PB)
 Mrs. Mairéad Shields (MHS)
 Prof. Kathy Monks (KM)
 Archdeacon David Pierpoint (DP)

Executives in Attendance

Ms. Lucy Nugent (LN)
 Dr. Daragh Fahey (DF)
 Dr. Siobhán Ní Bhrain (SNiB)
 Ms. Hilary Daly (HD)
 Dr. Catherine Wall (CW)
 Mr. Dermot Carter (DC)
 Mr. David Slevin (DS)
 Dr. Eleanor O' Leary (EOL)
 Mr. John Kelly (JK)

Apologies

Dr. Jim Kiely (JK)
 Mr. John O'Connell (JOC)

In Attendance

Madeline O' Neill (MO'N)

No.	Agenda Items	Decisions Made	Action By
		Board member only time	
16.09.01	Apologies	Apologies were noted. MS on behalf of the Board offered condolences to Joanne Coffey on the recent death of her father.	
16.09.02	Patient's Story	HD advised the Board of a letter received from the parent of a 13 year old child who attended the ED recently. The parent acknowledged the wonderful care received from all the staff on the child's care pathway and made particular mention of the clerical staff. HD also briefed the Board about a complaint from a patient relating to a member of staff in in the Radiology Department: the matter had been resolved satisfactorily.	
16.09.03	New Declarations of Interest	There were no declarations of interest for noting.	
16.09.04	Ethics in Public Office Act	MS reminded board members about the need to complete and return the ethics legislation documentation to the Board Secretary.	
16.09.05	Minutes of Previous Meeting	Minutes of the meeting held on 24 October 2016 having been circulated in advance of this meeting were approved for signing.	

	<p>Medical Board Report</p>	<p>oversight of the outbreak to the multi-disciplinary operational working group alongside ongoing engagement with Public Health, HPSC, DMHG and the Acute Hospitals Division. There is an impact on patient flow and there are challenges in terms of nurse staffing levels at ward level and in the infection control team. Scheduled care is significantly affected with about 50% of elective activity deferred which will impact on year end performance.</p> <p>Capital Developments DS advised that the planned relocation of corporate services from the HR Portacabin to Exchange Hall is progressing well.</p> <p>The design of phase 1 of the proposed ICU build (6 beds) remains ongoing. It is expected that the Hospital will be in a position to seek planning permission (subject to HSE approval) in Q1 2017.</p> <p>The DMHG have formally confirmed an increase in approved capital funding from €4.5m to €10.8m to facilitate the planned development of the new Renal Unit to be located above the Emergency Department.</p> <p>Finance DS advised that the latest projected net revenue outturn is €207.1m. Three main issues remain subject to ongoing discussion with the HSE. Once resolved the Hospital will receive its final revenue allocation for this year.</p> <p>A report from the Chair of the Medical Board was circulated in advance of the meeting and taken as read.</p> <p>SNiBh advised the Board that the officers of the Medical Board had recently met with Professor Seamus Donnelly and the Academic Heads of Discipline in TCD. Arising from this, it has been agreed to arrange a regular schedule of such meetings on a quarterly basis in order to strengthen links between the Hospital and TCD.</p>	
<p>16.09.09</p>	<p>Scheduled care plan</p>	<p>A briefing paper about projected scheduled care activity and performance for the period up to June 2017 was circulated in advance of the meeting and taken as read. JK spoke to the paper, outlining the assumptions underlying the plan and the performance targets.</p> <p>He pointed out that the paper also provided an update on the unscheduled care plan which was presented at the September meeting to take account of the measures put in place to manage the CRE outbreak within the Hospital.</p> <p>It was noted that these measures were inevitably impacting on scheduled care activity and this was likely to continue.</p> <p>It was agreed that management would continue to explore innovative ways of maximising bed capacity.</p>	

16.09.10	Presentation regarding Spinal Services	<p>Dr. Eleanor O’Leary made a presentation to the Board about spinal services at Tallaght Hospital. She outlined developments over recent years in relation to spinal services at the Hospital, described the different patient cohorts and types of spinal surgery, outlined the scale of the patient needs to be met and what extra capacity would be required to meet these needs, particularly in relation to theatre access and beds.</p> <p>It was noted that capacity problems in relation to spinal surgery are not confined to Tallaght and are a national issue.</p> <p>Following a detailed discussion, it was agreed that DS and EO’L would discuss possible options and revert to the Board in due course.</p>	DS/EO’L
16.09.11	Patient Advocacy & Patient Experience/Pastoral Care	This item was deferred to a future meeting.	
16.09.12	Presentation regarding Internal Stakeholders and Staff Engagement process	This item was deferred to a future meeting.	
16.09.13	Presentation on Activity Based Funding	<p>DC made a presentation to the Board about Activity Based Funding (ABF). He outlined the overall background to and aims of ABF, the progress achieved to date with ABF in Tallaght Hospital and the further actions planned to ensure ABF can be effectively implemented in the Hospital.</p> <p>It was noted that the Hospital had been praised in a recent report for its management of clinical coding and that it had a well-developed ICT system, albeit that some upgrades are required.</p> <p>The Board congratulated management on the progress achieved and endorsed the proposed work plan.</p>	
16.09.14	G&BDC	A 2015 annual report of the Governance and Board Development Committee was circulated in advance of the meeting and taken as read. MS advised that as discussed at the Board Away Day the Board will need to review the future of this committee in the New Year.	
16.09.15	S&ODC	A Board briefing document in respect of the Staff and Organisation Development committee was circulated in advance of the meeting and taken as read. DAS further updated the Board in relation to the workplan for the committee for 2017.	
16.09.16	Finance committee	LD advised the Board that the committee has been focussing on financial management, activity based funding and the new funding arrangements for renal services.	
16.09.17	QSRM Board committee	MHS advised that minutes of the last meeting of the committee were circulated to the Board. The next meeting of the committee is scheduled to take place on 13 th December, 2016.	

		MS advised that he plans to schedule a meeting between the Chairs of the QSRM Board committee and the Audit committee in the New Year.	
16.09.18	AOB	MHS reminded the Board that the Hospital will be 20 years old in 2018 and this might be an opportunity to document the history of the hospital. There was no further business to conduct and this concluded the business of the meeting.	
16.09.19	Next Meeting	23 January 2017 at the Robert Graves Postgraduate Centre, Centre for Learning and Development, TH.	

Apologies to Ms. Madeline O'Neill, Board Secretary on 4143845/ Madeline.oneill@amnch.ie