



**Tallaght Hospital Board Meeting**  
**Robert Graves Postgraduate Centre**  
**Tallaght Hospital**  
**24<sup>th</sup> June 2015**  
**17:00-19:00**

**Present:**

**Non-Executive Directors**

Mr. Michael Scanlan, Chairman (MS)  
 Mr. David Seaman (DAS)  
 Mrs. Mairéad Shields (MHS)  
 Mr. Andreas McConnell (AMcC)  
 Prof. Patricia Barker (PB)  
 Archdeacon David Pierpoint (DP)

**Executive Directors**

Mr. David Slevin (DS)  
 Ms. Hilary Daly (HD)  
 Ms. Sarah McMickan (SMcM)  
 Mr. Martin Feeley (MF)  
 Dr. Daragh Fahey (DF)  
 Mr. Dermot Carter (DC)  
 Ms. Lucy Nugent (LN)  
 Dr. Siobhán Ní Bhraín (SNiB)  
 Dr. Catherine Wall (CW)

**Apologies**

Mr. Liam Dowdall (LD)  
 Ms. Anna Lee (AL)  
 Prof. Richard Reilly (RR)  
 Mr. John O'Connell (JOC)

**In Attendance**

Ms. Madeline O' Neill (MO'N) Board Secretary

No.	Agenda Items	Decisions Made	Action By
15.06.01	<b>Apologies</b>	<p>Apologies were noted. MS expressed the board's condolences to David Pierpoint on his recent family bereavement and wished him a full recovery from his recent surgery.</p> <p>MS noted the recent anniversary of the opening of the Hospital in June 1998.</p> <p>MS informed the board of the recent appointment of Dr. Peter Greally to the role of Group Clinical Director at the Dublin Midlands Hospital Group. The board congratulated Dr. Greally on his appointment and wished him success in the new role.</p> <p>MS advised of the appointment of Mr. Donnelly to the role of Chairman of the board of St. James's Hospital.</p> <p>MS noted that an extra item had been added to the agenda, seeking agreement to reconfigure the position of Clinical Director in Diagnostics. A paper on this was circulated in advance of the meeting and taken as read. The proposal had been endorsed by the Remuneration and Terms of Service Committee and the Hospital Group CEO. The proposal as set out in the paper was approved by the board.</p>	

15.06.02	<b>Patient's Story</b>	<p>HD advised of meeting a patient earlier that day along with the Chairman and confirmed that she would be following up on the concerns raised.</p> <p>HD also advised the board in respect of a delay that occurred in allocating a ward bed to an elderly patient on 1 June 2015. It was noted that the hospital is following up the community care needs of this patient.</p> <p>HD advised of positive correspondence received from a patient who attended the cardiology services and complimented staff on the excellent care he received.</p>	
15.06.03	<b>New Declarations of Interest</b>	No new declarations of interest were made.	
15.06.04	<b>Minutes of Previous Meeting</b>	Minutes of the meeting held on 27 May 2015 having been circulated in advance of this meeting were approved for signing.	
15.06.05	<b>Issues Log</b>	The issues log was reviewed and noted.	
15.06.06	<b>Update on the Hospital Groups</b>	An update on legal governance aspects of the adult and children's hospital groups was circulated in advance of the meeting and discussed. There was general support for the line being taken by the hospital on these issues.	
15.06.07	<b>CHGB &amp; NPHDB update</b>	<p>MS welcomed to the meeting Dr. Jim Browne, Chair of the Children's Hospital Group Board, , CEO of the Children's Hospital Group Board and Mr. John Pollock, Project Director, National Paediatric Hospital Development Board. Ciaran Faughnan, Director of Facilities and Estates also joined the meeting for this item.</p> <p>Dr. Jim Browne and Ms Hardiman briefed the board on recent progress in relation to the capital project and the integration agenda. They stressed the importance of the latter, thanked the hospital for its engagement to date and asked for its ongoing support.</p> <p>Ms. Hardiman confirmed the prioritisation of funding support for the opening of the Short Stay Observation Unit as a strategic enabler for the development of a model of care planned for the Satellite Centre at Tallaght Hospital.</p> <p>The board welcomed the progress made, noted the high level of engagement to date by Tallaght Hospital staff and reaffirmed the hospital's commitment to the overall project.</p> <p>Mr. John Pollock gave a presentation to the board on the capital project and focussed in particular on the satellite centre at Tallaght. He outlined some of the key timelines: planning application to be lodged in July 2015; decision January 2016; construction commences February 2016; transition of services to the satellite centres commences mid 2017; and transition of</p>	

		<p>services to the new children's hospital commences mid-2019.</p> <p>A number of outstanding concerns in relation to the satellite centre were discussed, including traffic management and the location of the crèche. The aim was to resolve these to the satisfaction of Tallaght Hospital and the NPHDB with a view to the board being able to sign off without delay on the next stage of the project.</p>	
<b>15.06.08</b>	<b>Clinical Services Plan</b>	<p>A briefing paper on the development of the hospital's clinical services plan 2015-2017 was circulated in advance of the meeting and taken as read.</p> <p>DS advised that each of the twelve objectives presented to the board in February 2015 had been revalidated to ensure they were appropriate. The objectives can be categorised under three broad headings: priority service access issues for the hospital and its hospital groups; other parallel hospital priorities; and future service priority focuses.</p> <p>The board discussed this matter in detail. It was agreed that a paper be brought back to the July meeting and in the meantime members are asked to consider appendix C and provide feedback if necessary.</p>	<b>DS</b>
<b>15.06.09</b>	<b>Foundation/Friends</b>	<p>A briefing paper on the proposed establishment of 'The Friends of Tallaght Hospital' was circulated in advance of the meeting and taken as read. The paper sets out a proposed approach to the development of fundraising activities at Tallaght Hospital. It was agreed to establish a small board/executive group to consider the options in more detail and to revert to the board. AMcC, MHS and LD agreed to assist in this regard.</p>	<b>DS</b>
<b>15.06.10</b>	<b>Communications</b>	<p>MS welcomed Ms. Joanne Coffey, Communications Officer to the meeting.</p> <p>Ms. Coffey presented to the board under the following headings:</p> <ul style="list-style-type: none"> <li>• Internal vs External Communications</li> <li>• Overarching Purpose</li> <li>• Target stakeholder groups</li> <li>• Main Objectives</li> <li>• Role of Tallaght Hospital Communications Officer</li> <li>• Achievements to date</li> <li>• Action plan 2015/2017</li> <li>• Next steps 2015</li> </ul> <p>It was agreed to establish a small board/executive group to assist with policy decisions and focus for the future. DAS and AMcC agreed to assist in this regard.</p> <p>The board thanked Ms. Coffey for a very informative and interesting presentation.</p>	

<b>15.06.11</b>	<b>Empeira Report</b>	<p>The Empeira report had been circulated previously and bound copies were circulated at the meeting.</p> <p>MS advised of the intention to publish this report once the board has decided on next steps. The board had an initial discussion about certain recommendations which MS said he would reflect in a paper which he would table for the July meeting. He also asked board members to contact him directly with any suggestions about the two additional board members.</p>	<b>MS</b>
<b>15.06.12</b>	<b>AOB</b>	This concluded the business of the meeting.	
<b>15.06.13</b>	<b>Next Meeting</b>	29 <sup>th</sup> July 2015 at the Robert Graves Postgraduate Centre.	

**Apologies** to Ms. Madeline O'Neill, Board Secretary on 4143845/ [Madeline.oneill@amnch.ie](mailto:Madeline.oneill@amnch.ie)