



**Tallaght Hospital Board Meeting**  
**Robert Graves Postgraduate Centre**  
**Tallaght Hospital**  
**14<sup>th</sup> March 2016**  
**07:30-10:00**

**Present:**

**Non-Executive Directors**

Mr. Michael Scanlan, Chairman (MS)  
 Ms. Anna Lee (AL)  
 Mrs. Mairéad Shields (MHS)  
 Dr. Jim Kiely (JK)  
 Prof. Patricia Barker (PB)  
 Archdeacon David Pierpoint (DP)  
 Prof. Kathy Monks (KM)

**Executive Directors**

Mr. David Slevin (DS)  
 Ms. Hilary Daly (HD)  
 Dr. Daragh Fahey (DF)  
 Ms. Lucy Nugent (LN)  
 Dr. Siobhán Ní Bhrain (SNiB)  
 Dr. Catherine Wall (CW)  
 Mr. John O'Connell (JOC)  
 Mr. Dermot Carter (DC)

**Apologies**

Prof. Richard Reilly (RR)  
 Mr. Liam Dowdall (LD)  
 Mr. Andreas McConnell (AMcC)  
 Mr. David Seaman (DAS)

**In Attendance**

Ms. Madeline O' Neill (MO'N) Board Secretary  
 Mr. Deaglan MagFhloinn (DMagF)  
 Prof. Sean Tierney (ST)

No.	Agenda Items	Decisions Made	Action By
		<b>Board only time</b>	
16.02.01	<b>Apologies</b>	Apologies were noted.	
16.02.02	<b>Patient's Story</b>	<p>HD advised of a helpful comment received from a patient who had her surgery cancelled at very short notice and who went to another hospital to have her procedure. The patient was greatly inconvenienced as she had made arrangements with work and at home to take the time off. It was noted that the cancellation of elective procedures was unavoidable given the pressure of emergency cases but the Hospital has worked to reduce the volume of cancellations and to improve its processes in this regard.</p> <p>HD also advised the board in respect of correspondence received from a patient who recently presented to the ED. The patient expressed their gratitude to the staff in ED for the compassionate manner in which they were cared for.</p>	
16.02.03	<b>New Declarations of Interest</b>	No new declarations of interest were made.	
16.02.04	<b>Minutes of Previous Meeting</b>	Minutes of the meeting held on 17 <sup>th</sup> February 2016 having been amended for one error, were approved for signing.	

16.02.05	<b>Issues Log</b>	<p>The issues log was reviewed and noted.</p> <p>DS briefed board members on the current position in relation to the Haughton Institute.</p> <p>MS referred to the recent passing of Ms. Roisin Boland RIP, who had been a member of the board from 2008-2011, had previously been an employee of the Meath Hospital and had recently been serving on the QSRM board committee. The board extends its sympathies to Roisin's family at this sad time and acknowledges with appreciation Roisin's considerable contribution to the Hospital over many years.</p> <p>MS advised the board that An Taoiseach visited the hospital on 11<sup>th</sup> March as the hospital hosted the final Ireland 2016 Flag Ceremony at the NCH school in the Hospital.</p>	
16.02.06	<b>Clinical Services Plan</b>	<p>A draft Tallaght Hospital Clinical Services Plan was circulated in advance of the meeting.</p> <p>DS explained that the draft reflected previous discussions at board level and the presentation made to the DMHG team in October 2015. CW and ST briefed the board on the main points of the plan and SNiB advised that the strategy had been discussed at the Medical Board.</p> <p>Following comments by board members and further discussion, the board congratulated management on the draft strategic plan and endorsed the approach contained therein. It was noted that management would now proceed to finalise the draft (taking account of views expressed at the meeting) and the document would be shared with the DMHG, CHG and other stakeholders and published around the end of April.</p>	
16.02.07	<b>Board Committees</b>	<p>MS recommended the following appointments:  JK to the Finance committee.  KM to the Staff &amp; Organisation Development committee.  LD to Chair the Finance committee.  PB to the Chair the Audit committee.  The board approved these appointments.</p>	
16.02.08	<b>Board Workplan</b>	<p>An outline 2016 workplan for the board was circulated in advance of the meeting, taken as read and discussed. It was agreed that members would provide comments or suggestions by email to the Board Secretary.</p>	<b>All</b>
16.02.09	<b>Friends of Tallaght Hospital</b>	<p>A briefing note in respect of the establishment of 'The Friends of Tallaght Hospital' was circulated in advance of the meeting and taken as read. DS briefed the board and responded to a number of queries. There was general support for the approach outlined.</p>	
16.02.10	<b>Wind up of the Crèche Company</b>	<p>A briefing paper dealing with the wind up of the Small World Crèche Company was circulated in advance of the meeting and</p>	

		taken as read. The board thanked JO'C for the smooth transition of the crèche to the new management arrangements and approved the proposal to wind up the company using the Members Voluntary Liquidation approach. It noted that this would involve the write off of the outstanding loan of about €300,000 from the Hospital and approved this course of action.	
<b>16.02.11</b>	<b>SLA Part II DMHG &amp; CHG</b>	<p>A briefing paper in respect of the HSE Service Level Arrangement (Part II) for 2016 together with the SLAs for the DMHG and CHG were circulated in advance of the meeting and taken as read. It was noted that the 2016 SLAs had only been sent to the Hospital in early March but the HSE was insisting upon their immediate adoption.</p> <p>The board agreed that the SLAs could be signed by the CEO assuming any issues identified by the review currently being finalised by management are addressed and on the basis that a suitable covering letter would also be issued by the CEO outlining areas of concern to the Hospital.</p>	
<b>16.02.12</b>	<b>AOB</b>	There was no further business to conduct and this concluded the business of the meeting.	
<b>16.02.13</b>	<b>Next Meeting</b>	18 <sup>th</sup> April 2016 at the Robert Graves Postgraduate Centre.	

**Apologies** to Ms. Madeline O'Neill, Board Secretary on 4143845/ [Madeline.oneill@amnch.ie](mailto:Madeline.oneill@amnch.ie)