



Tallaght University Hospital Board Meeting
Via Zoom
25th January 2021
08:00-10:00

Participating:

Board member:

Mr. Liam Dowdall (LD)
Mr. Mark Varian (MV)
Mr. John Hennessy (JH)
Mrs. Mairead Shields (MHS)
Prof. Kathy Monks (KM)
Mr. Edward Fleming (EF)
Archdeacon David Pierpoint (DP)
Dr. Darach O' Ciardha (DO'C)
Prof. Anne-Marie Brady (AMB)
Prof. Patricia Barker (PB)
Dr. Vivienne Byers (VB)

Also participating:

Executive Management Team:

Ms. Lucy Nugent (LN)
Mr. Dermot Carter (DC)
Mr. John Kelly (JK)
Ms. Sharon Larkin (SL)
Ms. Áine Lynch (ÁLyn)
Mr. Shane Russell (SR)
Dr. Peter Lavin (PL)
Prof. John Quinlan (JQ)
Prof. Catherine Wall (CW)
Prof. Paul Ridgway (PR)
Ms. Anne McKenna (AMcK)

No.	Agenda Items	Decisions Made	Action By
		LD welcomed Dr. Vivienne Byers as the newly appointed member of the Hospital Board and welcomed her to the meeting.	
21.01.01	Apologies	None.	
21.01.02	Patient's Story	A briefing paper highlighting two Patient's Stories was circulated in advance of the meeting and taken as read. Each Patient Story and the case book learnings from same were discussed and the Pastoral Care and Patient Advocacy and Liaison Service were commended on the work they undertook in relation to a particular patient. CW outlined the communications boards at ward level which is working well.	
21.01.03	New Declarations of Interest	There were no new declarations of interest made.	
21.01.04	Minutes of Previous Meeting	Minutes of the meeting held on 30 th November 2020 which were circulated in advance of the meeting were approved by the Board.	
21.01.05	Issues Log	The issues log which was circulated in advance of the meeting was reviewed by the Board and will be updated accordingly.	
21.01.06	Chairman's Update	LD provided a brief update on the following items: LD briefed members that the VHF Leadership Group are meeting with the Minister for Health today. A meeting with the HSE Leadership team is scheduled tomorrow to discuss the position papers regarding the IFMS & SLA that have been submitted previously.	

		LD advised members that further correspondence regarding the Charter has been issued to the Minister for Health.	
21.01.07	Regular Updates	<p>Regular Updates</p> <p>3.1 Governance and Nominating Committee Update. LD advised that Committee have not met since the last Board meeting. LD advised that the Committee are scheduled to meet on February 25th at which the following items will be reviewed & discussed.</p> <ul style="list-style-type: none"> • Governance & Nominating Committee Workplan 2021/2022. • Board & Board Committee succession planning 2022/2023. • Updated Corporate Governance Manual. • Board and Board Committee External Reviews & next steps. <p>3.2 Finance Committee Update. EF advised the Committee have not met since the last Board meeting and are scheduled to meet in February.</p> <p>3.3 Staff and Organisation Development Committee Update. KM advised the Committee met on December 16th 2020 as the Committee are meeting every second month. The Occupational Health & Wellbeing department presented to the Committee. The Committee noted the long term ramifications of Covid and in particular the long term effects on staffing in the context of staff who have tested positive for Covid. KM advised the next meeting of the Committee, scheduled for early February, has been deferred so HR can continue their work on the vaccine programme.</p> <p>3.4 Quality, Safety & Risk Management Committee Update. MHS advised the Committee have not met since the last Board meeting however it was noted member attended the Joint Audit Committee and QSRM Committee at its meeting in December.</p> <p>3.5 Audit Committee Update. PB advised a joint meeting of the Audit Committee and QSRM had been held in December at which the Hospital's External Auditors were invited to attend. The External Auditors provided a presentation of the Audit Plan ahead of the audit. The Hospital's Internal Auditor briefed members on the Internal Audit Review of Absence Management and a Pensions & Pay Compliance Report. The Internal Auditor presented on the draft Internal Audit Plan 2021 – 2023.</p> <p>PB advised that the Committee reviewed the 2020 workplan, revised charter and terms of reference and confirmed the Committee was compliant with same. It was noted the draft 2021 workplan for the Committee will be reviewed at the February meeting of the committee.</p> <p>PB advised a private meeting with the Internal Auditor was held and there were no issues for concern arising out of same.</p> <p>PB advised that the Committee will be reviewing the issue of Cyber Security and in particular the method in which Board and Board Committee documentation is managed and will bring recommendations back to the Hospital Board.</p>	

21.01.08	Audit Committee Memo	<p>Audit Committee Memo: Concerns on risks associated with GDPR.</p> <p>The Audit Committee formally escalated concerns on risks associated with GDPR and in particular resources required to ensure compliance with new legislation, GDPR, compliance statements and other government regulations. It was suggested that TUH perform a benchmarking exercise in order to determine the resources allocated and include same in the SLA.</p> <p>LD advised in the context of information governance that the VHF have established a Committee to review information governance. LD suggested that the memo be shared with the VHF and perhaps the VHARMF CEO Group in order to review the opportunity for a joint submission to the HSE.</p> <p>LN advised that the Hospital has appointed a new Information Governance Manager who has been tasked to review resources in this context.</p> <p>JK advised that within the SLA areas of compliance are highlighted and escalated via DMHG.</p>	LD
21.01.09	CEO Report, incl. IMR 4.1	<p>CEO Report, including the Integrated Management Report.</p> <p>CEO Report. A CEO Report was circulated in advance of the meeting and taken as read.</p> <p>LN advised that the Hospital’s Capital Programme is progressing. Confirmation of funding for staffing for the Renal Vartry Unit remains outstanding. The Reeves Day Surgery Unit continues to operate despite the current Covid surge and 185 procedures to date have been carried out since the opening of the Unit. LN advised TUH have 20 patients in the Tymon North facility as of today. Work continues on the 6 Storey Build submission and the current Covid surge and challenges with isolation supports the submission for further single room capacity.</p> <p>LN advised CHI have facilitated TUH with Oak Ward and the Paediatric Observation department to assist with the current Covid surge.</p> <p>LN advised that meeting with HSE & DMHG regarding NGH has been deferred. The Board members will be updated further at its Board meeting in March.</p> <p>It was noted TUH awaits the receipt of all SLA’s and LN advised these will be an agenda item at the March meeting of the Hospital Board.</p> <p>LN provided a brief update to members regarding the current Covid-19 surge outlining that recent weeks, and in particular the last 10 days have proved very challenging. As of this morning there are 123 Covid positive inpatients in TUH and 11 Covid positive patients in ICU. TUH continues to provide critical care to non-Covid ICU patients and have extended ICU capacity into the operating Theatres. LN advised of staff challenges noting that approximately 20% of healthcare workers will contract Covid. LN advised of the roll out of</p>	

the vaccine programme in TUH and it was noted that 2611 staff have received the first dose of the vaccine and the second dose programme began yesterday. LN advised of challenges regarding deliveries to TUH and commended Ms. Áine Lynch, the Executive Lead for the Vaccine programme on the ongoing work to secure same. LN advised that TUH upgraded the oxygen supply system during the summer and TUH are currently running at 65% capacity. Staffing challenges were noted and LN advised of additional staffing within Infection Prevention & Control.

KM congratulated all staff for their continued endeavours in this very challenging time. LN advised Prof. Donnelly is running a Covid clinic with supports post Covid for staff & patients.

The issue of long term ramifications in the context of funding and potential legal cases by those affected was discussed in brief. CW advised of the reporting requirements for Hospitals in the context of Health Care Acquired Infections.

LN advised that Microsoft have agreed to fund a review of Teams for TUH by a third party and it is anticipated the review will be conducted by the end of the month.

LN advised that Prime Time are currently onsite filming for RTE on the third wave of the pandemic.

The DocuSign tender has been completed.

LN announced that Ms. Áine Lynch following 3 external nominations and approval by the Minister for Health, has been appointed to the Board of the NMBI. The Chair and members of the Board congratulated Alyn on the achievement.

Integrated Management Report

Having been previously circulated the IMR was taken as read.

Performance Summary

JK advised of an unannounced HIQA inspection that took place in December. The focus of the inspection was on the National Standards for the prevention and control of HCAI (with specific focus on Covid). JK advised TUH await the final report having submitted initial feedback.

Operations

JK advised of the challenges faced in 2020 however noted the reduction in trolleys as a result of the not having to implement the escalation protocol. Improvements were noted in PET in ED. Challenges with elective activity were noted however JK advised that the protected space within the Reeves Day Surgery Unit is allowing for some elective activity to proceed.

JK advised of the recruitment campaign required for 2021 in the context of Covid, the opening of Varty Renal Unit and the expansion of Tymon North and the ICU expansion. LN advised of the redeployment of staff throughout the pandemic.

PB advised of the requirement to continue to focus on the long term strategy and in particular the long term workforce and planning. LN

		<p>advised that TUH has been selected as one of the Sláintecare’s new model of care sites and continues to focus in parallel on non-covid services.</p> <p>Finance DC advised that the final costs associated with Covid for the year 2020 is €25m. This was revised down from the initial projection of €32m as a result of reduced activity & improved performance in PHI.</p> <p>The overall outturn for TUH for 2020 is €274.6m against an allocation of €273.8m resulting in a negative variance of €750k. DC advised this deficit is as a result of the pension costs over funded in 2019.</p> <p>TUH has submitted a projected allocation for 2021 of €283m and is working with the HSE re same. DC acknowledge the ongoing support and commitment by DMHG to TUH in relation to the finance function.</p> <p>PB congratulated DC and his team on the work undertaken in relation to the Hospital’s finances.</p> <p>Medical Board Update. JQ advised that despite the challenges of 2020 and more recently the third Covid surge Consultant’s remain composed and positive particularly given the opening of the Reeves Day Surgery Unit and the support and leadership demonstrated by the CEO & Executive Management Team. JQ thanked the CEO & EMT for the continued collaboration and direction.</p>	
21.01.10	For Decision 5.1	<p>TUH Board Workplan 2021</p> <p>Having previously circulated the draft Workplan 2021 LD outlined the content advising members to revert with additional matters for inclusion.</p> <p>A brief discussion took place regarding the proposed Hospital Board Away Day and it was noted that given the current Covid situation this would be a virtual Away Day. It was suggested that if face to face, the schedule for same would have to be deferred until later in the year. LD will review same.</p> <p>The Workplan 2021 was agreed subject to the amendment of item 4 & 5.</p>	<p>All</p> <p>LD</p>
21.01.11	AOB	<p>7.1 Closing Items AMB requested an update on applications on Infonetica. JK advised the new system is up and running and will revert with a timeline on the backlog.</p> <p>7.2 LN thanked the Board members for their ongoing support during 2020 and in this third Covid surge.</p>	JK
21.01.12	Next Meeting	29 th March 2021	

Apologies to Ms. Anne McKenna, Interim Board Secretary on 4143845/ anne.mckenna@tuh.ie.

