



Tallaght Hospital Board Meeting
Robert Graves Postgraduate Centre
Tallaght Hospital
20th March 2017
07:30-10:00

Present:

Non-Executive Members

Mr. Michael Scanlan, Chairman (MS)
 Dr. Jim Kiely (JK)
 Prof. Kathy Monks (KM)
 Ms. Anna Lee (AL)
 Archdeacon David Pierpoint (DP)
 Prof. Patricia Barker (PB)
 Mrs. Mairéad Shields (MHS)

Executives in Attendance

Ms. Lucy Nugent (LN)
 Dr. Daragh Fahey (DF)
 Dr. Siobhán Ní Bhraín (SNiB)
 Ms. Hilary Daly (HD)
 Mr. John O'Connell (JOC)
 Mr. David Slevin (DS)
 Mr. John Kelly (JK)

Apologies

Mr. Liam Dowdall (LD)
 Mr. Andreas McConnell (AMcC)
 Mr. David Seaman (DAS)
 Dr. Catherine Wall (CW)
 Dr. Eleanor O' Leary (EOL)

In Attendance

Madeline O' Neill (MO'N)

No.	Agenda Items	Decisions Made	Action By
		Board member only time	
17.03.01	Apologies	Apologies were noted. MS advised the Board that Ms. Aine Lynch has been appointed to the position of Director of Nursing at the Hospital following the completion of a selection process. Ms. Lynch will take up post in late April when Ms. Hilary Daly retires. MS thanked HD for staying on to facilitate the hand over process.	
17.03.02	Patient's Story	HD advised the Board of correspondence received from a gentleman whose wife had passed away in Lynn Ward and who wished to commend all the staff for their professionalism, kindness and warmth shown to his wife in the last two months of her life. HD also briefed the Board in respect of correspondence received from a patient who expected to receive an appointment at the Radiology Department for a CT Scan in a more timely fashion. The lady's concern has since been addressed and she was given an appointment to her satisfaction.	
17.03.03	New Declarations of Interest	There were no declarations of interest for noting.	
17.03.04	Minutes of Previous Meeting	Minutes of the meeting held on 20 th February 2017 having been circulated in advance of this meeting were approved for	

		signing.	
17.03.05	Issues Log	<p>The issues log was reviewed and accepted.</p> <p>MS reminded Board members that they are invited to provide feedback in respect of the Board Workplan 2017.</p>	
17.03.06	<p>Regular updates Chairman's update</p> <p>Audit committee update</p> <p>Staff & Organisation Development committee update</p> <p>Quality, Safety & Risk Management committee update</p> <p>Finance committee update</p>	<p>MS advised the Board of steps being taken to reinvigorate the Voluntary Healthcare Forum. MS will bring a paper to Board in this regard in due course.</p> <p>PB advised that the Audit committee have not met since the last meeting of the Board.</p> <p>JO'C provided an update to Board on the last meeting of the SOD committee which took place on 10th March 2017. JO'C advised that the main focus for the committee at present is the development of the 2017 Workplan.</p> <p>MHS advised that the QSRM Board committee have not met since the last meeting of the Board.</p> <p>JK advised that the Finance committee's is due to meet on 22nd March 2017.</p>	MS
17.03.07	Integrated Management Report	<p>The Integrated Management Report was circulated in advance of the meeting and taken as read.</p> <p>Tallaght Hospital's Clinical Services Strategy DS advised that it is intended to allocate time at the April Board meeting to discuss how best to deal with tracking progress on the Clinical Services Strategy, incorporating the EMT prioritised Development Areas 2017 in line with the Board work plan.</p> <p>DMHG DS said that the Group has advised that it intends to share a draft 5 year strategic plan with Hospitals/Hospital Boards by the end of March 2017.</p> <p>Financial Issues DS advised that the Hospital was notified of its opening revenue allocation in late January. This falls short of the projected outturn for this year based on current levels of expenditure. It was agreed that the Finance committee will discuss this matter in detail at its meeting on 22nd March and bring a briefing paper and plan to the April meeting of the Board. The committee should also consider the matter of last year's 'black escalation' in its discussions.</p> <p>Operational Issues The Board was updated on the continued management of the CRE challenge.</p> <p>It was noted that at the beginning of February the Hospital</p>	DC

		<p>experienced its highest level of escalation in a number of years. ED attendances for the month of February dropped by 4% year on year.</p> <p>JK briefed the Board in respect of scheduled care and noted that elective inpatient discharges rose by 1% year on year, however, elective inpatient discharges fell by 9% year to date with elective surgical activity down by 6%. JK to revert to the Board at its next meeting with an analysis of the 6% reduction in elective surgical activity.</p> <p>JK advised the Board that the Hospital has been selected as a site for the Integrated Mode of Care for Older Persons. The scope for admitting older persons who require hospitalisation direct to the wards without having to go through ED was raised and JK will revert to the Board in this regard.</p> <p>QSRM Report Concern was expressed with regard to the increase in patient falls. It was noted that the Falls Prevention Co-ordinator will present to the QSRM Board committee in April and DF will report back to the Board in this regard thereafter.</p> <p>Medical Board Report A Medical Board Report from meetings which took place on 9th January 2017 and 2nd February 2017 was circulated in advance of the meeting and taken as read. It was agreed to circulate the accounts of the Robert Graves Postgraduate Centre for year ending 2015.</p>	<p>JK</p> <p>JK</p> <p>DF</p> <p>DC</p>
17.03.08	Contracts	A briefing paper in respect of Contracts for approval by the Board was circulated in advance of the meeting and taken as read. Following discussion the Board approved the relevant contracts (<i>proposed by MHS and seconded by PB</i>).	
17.03.09	SLA for Mental Health Services	<p>A briefing paper in respect of the 2017 HSE Service Level Arrangement regarding the onsite HSE mental health services was circulated in advance of the meeting and taken as read.</p> <p>This matter was discussed in detail and it was agreed that LN will revert to the Board with a further proposal and recommendation.</p>	LN
17.03.10	Board Risk information process	<p>A briefing paper entitled communicating Key Risks to Tallaght Hospital Board was circulated in advance of the meeting and taken as read. The purpose of the paper is to propose an amended approach to how Tallaght Hospital's Board is informed about key hospital risks and their management.</p> <p>DF provided the background to this matter and following discussion the proposal was approved (<i>proposed by JK and seconded by MHS</i>). DF and DS will revert to Board with further details about the timing and nature of the reports to Board in future.</p>	DF/DS
17.03.11	IMR Data briefing paper to the board	A briefing paper outlining progress to date in reviewing the format of the Integrated Management Report (IMR) for Board was circulated in advance of the meeting and taken as read.	

		Board members provided feedback on the proposed draft 'mock up' which was included in Board papers. It was agreed that MS and LN will draft a short paper capturing the various views expressed and circulate it to the Board.	MS/LN
17.03.12	General Medical on call rota	A briefing paper on the General Medical On call rota was circulated in advance of the meeting and taken as read. It was noted that the existing rota had developed organically, was not optimal in terms of patient flow and was not sustainable in how it impacted on some consultants. The Board was briefed on proposals which had been developed following a meeting with a cohort of the consultants participating in the GIM on call rota and which will be tabled at the next meeting of the Division of Medicine in April. It was agreed that management will work with the GIM group and revert to the Board in due course with a progress report.	LN/EO'L
17.03.13	Spinal Surgery Capacity	A briefing note regarding spinal waiting lists and proposed risk mitigation solutions was circulated in advance of the meeting and taken as read. JK provided an update on the current challenges associated with the elective spinal Orthopaedic waiting list at the Hospital and outlined short and medium term risk mitigation solutions that are being pursued by management.	
17.03.14	AOB	It was agreed to defer the remaining two agenda items (CHG clinical integration strategy and public/private healthcare) to the April meeting. There was no further business to conduct and this concluded the business of the meeting.	
17.03.15	Next Meeting	24 th April 2017 at the Robert Graves Postgraduate Centre, Centre for Learning and Development, TH.	

Apologies to Ms. Madeline O'Neill, Board Secretary on 4143845/ Madeline.oneill@amnch.ie